



Coffee Break

Confirmation Form

Company:

Contact:

Event Location:

Date:

All Coffee Breaks run from 8:00am - 9:00am on either the second Thursday or fourth Tuesday of the month.

Benefits:

- Logo on event website and listing on the Chamber website calendar
- Promotion in Weekly Update that reaches DCR membership and beyond
- We encourage you to have a drawing for a small prize in order to collect business cards from all attendees
- Bring potential valuable business connections into your business, increasing your visibility in the community

You Provide:

- Beverages (coffee/water) and pastries/fruit (optional)
- Coat rack (depending on season)

Investment: \$200

You will be invoiced upon confirmation, please submit payment the month prior to your event.

By signing this document you are agreeing to host Coffee Break as outlined above.

Authorized Signature

Date

You must confirm availability of date with Kelli Morgen prior to completing this form.

Please complete and return this confirmation form:

Fax: 651.452.8978

Email: kmorgen@dcrchamber.com

Mail: 3352 Sherman Court, Suite 201, Eagan MN 55121

